Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Computer can have _____ storage	Small Data	Ample Data	Both A And B	None Of Above	B
2	Computer can make mistake only if _____ is wrong	Input	Processor	Ram	None Of Above	A
3	Computer can perform following tasks	Data Entry Using Typing	Save Data	Internet Surfing	All Of Above	D
4	Computer dosent get tired of _____ work	Repeatative	Monotonous	Different	All Of Above	D
5	Computer have _____	Emotions	Feelings	Both A And B	None Of Above	D
6	Ctrl + W is used for _____	Save and Print the Document	Save and Close Word Application	Close document	Without Save, Close Document	C
7	Ctrl + X _____	Cut	Home	Copy	Paste	A
8	Ctrl + Y _____	Undo the last action	Redo the last action	add a new page	Paste	B
9	Ctrl + Z _____	Undo the last action	Redo the last action	add a new page	Paste	A
10	Ctrl+___ is used for Left Align	A	L	C	D	B
11	In Excel Cut option is used to _____	Copy and Paste	cut and paste	Cut	New	C
12	In Excel Default Alignment are _____	Both Numbers and Text on Left	Both Numbers and Text on Right	Numbers on Right and Text on Left	Numbers on Left and Text on Right	C
13	In Excel Default Column Width is _____	8.43 points	12.65 points	6.75 points	2.25 points	A
14	In Excel Default Row Height is _____	25 picos	15 points	5 cm	1"	B
15	In Excel Format Painter is used to copy the Format and paste the format in Desired Cell of text	TRUE	FALSE			A
16	In _____ view at a time only one slide is shown.	Normal	Reading	Outline	Notes	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	In _____ view sequence of slides can be changed.	Reading	Normal	Slide sorter	Outline	C
18	In _____ we can do Rehearsal of the time required for each slide.	Set Up Show	Rehearse Timings	Slide Transition	Custom Animation	B
19	In _____ we can see all the slides in the presentation file in thumbnail view.	Outline Pane	Slides Pane	Notes page	Slide Sorter	B
20	In a PowerPoint presentation___	Sound clips can be inserted but not movie clips	Movie clips can be inserted but not sound clips	Both cannot be inserted	Both can be inserted	D
21	Any unwanted or unsolicited Email is spam	TRUE	FALSE			A
22	Assembly Language is a low level programming language.	TRUE	FALSE			A
23	ATM Centers system works entirely on Mobile	TRUE	FALSE			B
24	ATM Centers system works on Internet	TRUE	FALSE			A
25	Attachment buttons show _____ icon on it.	U pin	M Pin	N pin	W Pin	A